

## Work Experience

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- **Government Accountability Office:** Washington DC. 5/2006-Present  
Intern (May-Aug 2006); Analyst June 2007-Present.
- **American Red Cross of the National Capitol Area:** Washington DC. 11/2008-Present  
Disaster Action Team Leader.
- **The Joint Center for Political and Economic Studies:** Washington DC. 10/2003 - 12/2005  
Research Assistant, DataBank Project.
- **The Ryan Companies, US:** Minneapolis, MN. 12/2002 - 11/2003  
Business Development Analyst.

## Education

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- **Project Management Institute:** Washington, DC. 10/2008  
Coursework leading to certification in Project Management by industry-leading organization.
- **Columbia University School of International and Public Affairs:** New York, NY. 9/2005 - 5/2007 Master of International Affairs in Management and International Economic Policy.
- **The Hertie School of Governance:** Berlin, Germany. 9/2006 - 1/2007  
Coursework in managing public-private partnerships, interim administration in failed states, organizational design, and the international defense industrial base.
- **University of Minnesota - Twin Cities:** Minneapolis, MN. 9/1997 - 5/2002  
College of Liberal Arts Honors. Bachelor of Arts *magna cum laude* in International Relations.

## Areas of Relevant Functional Experience

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### Project Management Experience

*Two years achievement in progressively more complex project management at the Government Accountability Office, including:*

- Successfully leading the audit of Department of Defense contracts valued at over \$30 million contributing to the final report and resulting in a significant change in DoD acquisition policy;
- Executing the inquiry into the planning and coordination efforts of two major Department of Homeland Security programs (US VISIT and SBInet) resulting in two highly-praised studies which laid the foundation for successive major program audits;
- Producing an analysis of a US Marines force realignment plan as it affects the utility infrastructure on Guam, affecting GAO's portfolio on a major Pacific Theatre transformation program;
- Effectively executing a review of an Army utilities privatization program, including leading interviews with senior Army and municipal officials, conducting contract file reviews, and composing briefing materials for senior leadership. Review led directly to audit findings and resulted in highest performance rating during salary review.

Other experience includes:

- Demonstrated capacity to successfully deliver complex and changing freelance web design projects for a diverse set of clients. Experience developing requirements, planning and executing designs, and completing follow-on work;
- Building an online clearinghouse of statistical information by developing a new software program to find, analyze, and display statistical data, directly resulting in a 30% increase in grant funding;
- Directing a study examining the effect of HIV/AIDS on the labor markets of China and India for the World Bank Institute as part of a class project.

## Data Analysis and Technology Experience

*Nearly three years experience analyzing data and successfully developing software for the Joint Center for Political and Economic Studies, including:*

- Working on a team to create DataFerrett, a Java-based program sponsored by the US Census Bureau to efficiently access demographic and socioeconomic data libraries over the Internet;
- Developing 13 interactive programs which populate data from multiple sources onto a dynamically-generated web page, creating report-ready graphs, tables, and maps for Members of Congress, research institutes, and the general public;
- Validating data from Federal, State, local, and non-profit sources to resolve disparities in collection in order to ensure data compatibility;
- Creating successful training program for non-technical data users to build user base and contributing to a broadening of project scope.

Other experience includes:

- Developing methodology to more efficiently conduct complex contract file reviews while at the GAO, improving productivity and increasing confidence in GAO's findings;
- Leading the data gathering and analysis phase of a testimony on challenges facing the Federal Acquisition Workforce, permitting GAO to deliver recommendations to the Congress;
- Using open-source and proprietary data to identify growth opportunities in assisted living construction market for The Ryan Companies.

## Experience Leading People

*Five years experience managing between 5 and 50 staff in support of a broad array of projects, including:*

- Serving as the Disaster Action Team Lead for the American Red Cross of the National Capitol Area. Coordinated small teams of volunteers to respond to fires and other local disasters; managed clients seeking food, shelter, and medical attention; disbursed client financial assistance to families affected; interacted with and supported local Emergency First Responders during and after disaster incidents;
- Coordinating logistics, managing setup, and leading over 50 staff to produce two Fashion Fights Poverty events, one of Washington DC's largest fashion shows;. Invited to serve on the Mayor's Fashion Industry Roundtable to increase design industry in Washington;
- Standing for office for the Minneapolis Board of Education as the youngest candidate in the Board's history; gained the endorsement of major political parties and labor organizations; managed a 12-member campaign team; raised \$20,00 for primary and general election campaign, earning 20,000 votes in a challenging election year.

## Certifications and Skills

**Certifications:** PMI Certified Project Manager. SECRET security clearance as of May 2008.

**Languages:** Fluent in French

### Computer Skills

- Five years experience with Internet standards, including CSS, HTML, XML, JavaScript, Flash;
- Three years experience with Web 2.0 technologies, including PHP, MySQL, Wordpress, Joomla;
- Four years experience using GIS programs (including ArcView) for data analysis and business intelligence purposes and geocoding data to manipulate on maps;
- Five years experience using advanced statistical software including SAS, SPSS, STATA, and manipulating large datasets.